

APPLICATION FOR ELIGIBILITY FOR OCCUPANCY AT 1666 COFFMAN CONDOMINIUM

1666 Coffman Condominium, a **SMOKE FREE** community, was developed to serve current or former employees of the University of Minnesota (faculty, professional and administrative, civil service, etc.) 55 years of age or older, their spouses or partners regardless of age, and their widows or widowers, 55 years of age or older.

Eligibility for Occupancy is defined in the Restatement of Declaration for 1666 Coffman Condominium, Article IV, Section 3, dated February 13, 1996 (**copy attached**), and in the lease with the Regents of the University of Minnesota, Article IV, Section 3, dated March 3, 1994.

Please fill in the following information to enable the 1666 Coffman Board of Directors to act on your eligibility. (Your Social Security number is used only for employment verification and is deleted thereafter.)

<u>U OF M EMPLOYEE</u>	Please check:	Current ()	Former ()
		Retired ()	Deceased ()
NAME _____			
DATE OF BIRTH _____	PROOF OF AGE ATTACHED		
	Copy of: Driver's License ()		
SOCIAL SECURITY # _____	Birth Certificate ()		
<i>SSI number is not needed if you provide proof of employment.</i>	Passport ()		
U OF M AFFILIATION _____			
ADDRESS _____			
(City)	(State)	(Zip Code)	
PHONE W _____	H _____	e-mail _____	
<p>ON PAGE 2, the applicant must indicate in detail the date(s), title(s), and department(s) of all of the employee's University appointments. Supporting documentation <i>must be provided</i> if employment ended more than 30 full years ago.</p>			

<u>OTHER APPLICANT</u>	Please check:	Spouse ()	Widow ()
		Partner ()	Widower ()
NAME _____			
DATE OF BIRTH _____	PROOF OF AGE ATTACHED		
	Copy of: Driver's License ()		
	Birth Certificate ()		
	Passport ()		
ADDRESS _____			
(City)	(State)	(Zip Code)	
PHONE W _____	H _____	e-mail _____	

INSTRUCTIONS APPLICATION FOR ELIGIBILITY FOR OCCUPANCY

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NOTE: Verification of employment by the Department of Human Resources of the University of Minnesota is required, provided such information is available* from that source or through The Anderson Library, University Archives. The University Archives has digitized all of our student and staff directories, going back to 1908, and they can be found here: <http://hdl.handle.net/11299/52240>

* If your employment ended more than 30 full years ago, you as applicant must provide documentation satisfactory to the 1666 Board of Directors, specifically copies of one or more of the following:

- >- Employment or retirement benefits
- >- Social Security wage record (available on the Internet at www.ssa.gov)
- >- Tax records (W-2, state or federal income tax return, etc.)
- >- Testimony from co-workers may be considered by the 1666 Board for validation of eligibility

1. **SOCIAL SECURITY NUMBER:** Your Social Security number is used only for employment verification and is deleted thereafter. The number is only needed if you do not provide proof of employment.
2. **PROOF OF AGE:** Revision of the Federal Fair Housing Act of 1988 (Housing for Older Persons) requires all applicants provide one of the following as proof of age: copy of a driver's license, birth certificate or passport.
3. **SPOUSE or PARTNER:** Either is eligible for residency regardless of age, and must complete lower section of the application and provide proof of age on page 1, then sign on page 2.
4. **WIDOW OR WIDOWER:** If you are applying as the widow or widower of a deceased eligible employee, you must complete the upper section of the application on page 1 to show the employee's name, Social Security number, and history of employment on page 2. If employment ended more than a full 30 years ago, the proof of employment* outlined above must be provided.

Please be sure you have completed the lower section, page 1, provide proof of age, and sign on page 2.